



COUNTY COMMISSIONERS

Patrick Folsom, Chairman (District 2)
James Maxwell, Vice (District 5)
Myra Exum (District 4)
Willie Cody (District 3)
Lee Larko (District 1)

COMMISSIONERS STAFF

J.C. (Buddy) Johnson, Administrator
Patricia Williams, County Clerk
Kim Daniels, Human Resources
Janice Jarvis, Finance Director
James Burchett/Jason Kemp, County Attorneys

Brooks County Board of Commissioners
Regular Monthly Meeting
Monday, January 6, 2025 @ 5:00pm
Brooks County Administration Building
Commissioners Meeting Room
610 South Highland Road
Quitman, GA

I. 2025 Set Commissioner Chair CALL TO ORDER – County Administrator

- Call for nominations and election of 2025 Chair
 - **Elected Chair opens 1st 2025 Commissioners business meeting**
- Prayer & Pledge of Allegiance – Pastor Gwin Jarriel - Brooks County Ministerial Association
- Call for nominations and election of Vice - Chair
- Accept Commissioners Appointed Administrative Positions
 - HR Director – Kim Daniels
 - County Attorneys – James Burchett, Jason Kemp
 - Finance Director (Contracted) – Janice Jarvis
 - Commissioners Clerk – Patricia Williams

II. PUBLIC HEARING – Chair Calls Hearing to order

A) Special Exception Planning/Zoning Matter

- 1) **PH001-2025** - Planning and Zoning recommendation
 - Commissioner Comments and questions
 - Community Comments, Questions, and Concerns
- 2) Close Hearing – Resume regular business meeting and agenda

III. COMMISSIONER BUSINESS PRESENTATIONS – (5 MINUTES)

- A)** American Red Cross – Jackie Shoemaker, Executive Director – 2024 Year End Updates

IV. CONSENT AGENDA – One Motion for Approval on All Items

- A)** Approval of prior meeting minutes
- 1) **CA001-2025** Special Called Work Session – November 25, 2024
 - 2) **CA002-2025** Regular Business Meeting – December 2, 2024

V. FORMAL ACTION REQUESTS – Commissioners Discussion with Action

A. Approve/Disapprove/Other Official Actions–

- 1) Tax Assessors Office Request
FA001-2025 - Approval of Resolution for Administration of Refunds
- 2) Request to Open Two New Accounts for New Self-Insured Group Insurance
FA002-2025 – Account for Payment of Claims and Holding Account for Plan Funding
- 3) Commissioner Appointments - Miscellaneous Governed Boards/Authorities -

- FA003-2025** - Fannie Gibbs – Historical Board
- FA004-2025** - June Furney – Hospital Authority
- FA005-2025** – Linda Bacon – Hospital Authority
- 4) Renovations for Station 20 to accommodate EMS lodging needs
 - FA006-2025** – Three bids presented (budgeted item)
- 5) Letter of Support for Mediacom
 - FA007-2025** - For the Georgia BEAD grant to be used in Brooks County if awarded.
 - No Cost/Obligation of County Funds
 - County may support other entities if it wishes to
- 6) Special Exception – Herb & Leanna Bennett
 - FA008-2025** - K9 Training Facility
- 7) Acoustics for Ag Building Venue – Quotes
 - FA009-2025** – Three Bids Presented
- 8) PTSD Program Proposal for Coverage
 - FA010-2025** – Two Bids Presented

VI. REPORTS FROM COMMITTEES & DEPARTMENTS – (5 MINUTES)

- A. Brooks County Finance Director Report – Janice Jarvis
- B. Brooks County 911/EMA Department Report – Director LaToya Hampton
- C. Brooks County Fire Department Report – Chief Weeks
- D. Brooks County Public Works Department Report – Project Manager, JWA – Kyle Christian

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Kim Daniels –
 - Departmental Job description suggestions for Commissioners input and suggestions

IX. PUBLIC COMMENTS – (2 MINUTES) (Requests must be prior to workshop)

X. ADMINISTRATION/ELECTED OFFICIALS UPDATES

- A. Administration Updates
 - Web page future contract?
- B. Commissioners Notes/Comments
 - Lee Larko (District 1)
 - Patrick Folsom, Chairman (District 2)
 - Willie Cody (District 3)
 - Myra Exum (District 4)
 - James Maxwell, Vice (District 5)

XI. EXECUTIVE SESSION - NONE

XII. ADJOURNMENT